

# THE HEIGHTS COMMUNITY DEVELOPMENT DISTRICT

June 10, 2021 Minutes of the Continued Meeting

## Minutes of the Continued Meeting

The Continued Meeting of the Board of Supervisors for The Heights Community Development District was held on **Thursday, June 10, 2021 at 4:00 p.m.** at the Offices of Soho Capital located at 220 W. 7<sup>th</sup> Ave., Suite 100, Tampa, FL 33602.

### 1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Continued Meeting of the Board of Supervisors of The Heights Community Development District to order on **Thursday, June 10, 2021 at 4:00 p.m.**

Board Members Present and Constituting a Quorum:

Adam Harden	Chairman	
Grant Kerekes	Supervisor	
Clay Thompson	Supervisor	
Shawna Ellis	Supervisor	<i>appointed during the meeting</i>

Staff Members Present:

Brian Lamb	District Manager, Meritus
------------	---------------------------

There were no members of the general public in attendance.

### 2. ADMINSTER THE OATHS OF OFFICE

Supervisor Harden signed his Oath of Office, and Mr. Lamb notarized it.

Mr. Lamb explained that no one qualified for Seat 5 during the elections in November 2020. Mr. Lamb noted that this was Supervisor Thompson's seat and asked if he was willing to continue to serve in Seat 5 until such time the Board decides to fill the seat with another qualified elector. Supervisor Thompson said yes.

Mr. Lamb went over that Frank Scalfaro submitted his resignation from Seat 1.

MOTION TO:	Accept Frank Scalfaro's resignation from Seat 1.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Thompson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

45 The Board discussed filling the vacancy for Seat 1.  
46

MOTION TO:	Appoint Shawna Ellis to Seat 1.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Thompson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

53  
54 Supervisor Ellis signed her Oath of Office, and Mr. Lamb notarized it.  
55

56 Mr. Lamb asked the Board members present if they would like to accept or waive the payment of  
57 \$200 per meeting. Supervisor Harden waived, Supervisor Ellis waived, Supervisor Kerekes  
58 waived, and Supervisor Thompson waived.  
59

60  
61 **3. PUBLIC COMMENT ON AGENDA ITEMS**  
62

63 There were no public comments on agenda items.  
64  
65

66 **4. VENDOR AND STAFF REPORTS**

- 67 **A. District Counsel**
- 68 **B. District Engineer**
- 69 **C. District Manager**

70  
71 There were no additional reports from staff at this time.  
72  
73

74 **5. BUSINESS ITEMS**

- 75 **A. Consideration of Resolution 2021-01; Canvassing and Certifying the Results of**
- 76 **the Landowners Election**

77  
78 Mr. Lamb went over the resolution with the Board.  
79

MOTION TO:	Approve Resolution 2021-01.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Thompson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

80  
81  
82  
83  
84  
85

86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123

**B. Consideration of Resolution 2021-02; Re-designation of Officers**

The Board discussed the officer positions. Supervisor Harden will continue as Chair, Supervisor Bruck will continue as Vice Chair, with the balance of the Board serving as Assistant Secretaries.

MOTION TO:	Approve Resolution 2021-02.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Thompson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

**C. Consideration of Resolution 2021-03; Approving Proposed FY 2022 Budget & Setting the Public Hearing**

**D. Announcement of Qualified Electors**

Mr. Lamb announced that as of April 15, 2021, The Heights CDD had 200 qualified electors.

**E. Acceptance of Financial Report for FY Ending September 30, 2020**

Mr. Lamb went over the Financial Report for FY Ending September 30, 2020 with the Board. The audit came back clean.

MOTION TO:	Accept the audit.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Thompson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

**F. General Matters of the District**

There were no general matters to discuss at this time.

- 124 **6. CONSENT AGENDA**
- 125 **A. Consideration of Minutes of the Board of Supervisors Public Hearing and**
- 126 **Regular Meeting August 5, 2020**
- 127 **B. Consideration of Minutes of the Board of Supervisors Continued Public Hearing**
- 128 **and Meeting August 18, 2020**
- 129 **C. Consideration of Minutes of the Landowners Election November 4, 2020**
- 130 **D. Consideration of Operations and Maintenance Expenditures July 2020 –**
- 131 **September 2020**
- 132 **E. Consideration of Operations and Maintenance Expenditures October 2020 –**
- 133 **April 2021**
- 134 **F. Review of Financial Statements Month Ending April 30, 2021**
- 135

136 The Board reviewed the Consent Agenda items.

138	MOTION TO:	Approve the Consent Agenda.
139	MADE BY:	Supervisor Harden
140	SECONDED BY:	Supervisor Thompson
141	DISCUSSION:	None further
142	RESULT:	Called to Vote: Motion PASSED
143		4/0 - Motion passed unanimously

144  
145  
146  
147  
148  
149  
150  
151

**7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

There were no supervisor requests or audience comments.

152 **8. ADJOURNMENT**  
153


154	MOTION TO:	Adjourn.
155	MADE BY:	Supervisor Harden
156	SECONDED BY:	Supervisor Thompson
157	DISCUSSION:	None further
158	RESULT:	Called to Vote: Motion PASSED
159		4/0 - Motion passed unanimously


160  
161 *\*Please note the entire meeting is available on disc.*

162  
163 *\*These minutes were done in summary format.*

164  
165 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
166 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
167 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

168 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
169 meeting held on 9/17/21.

170  
171   
172 \_\_\_\_\_  
173 Signature  
174 Adam Harden  
175 \_\_\_\_\_  
176 Printed Name

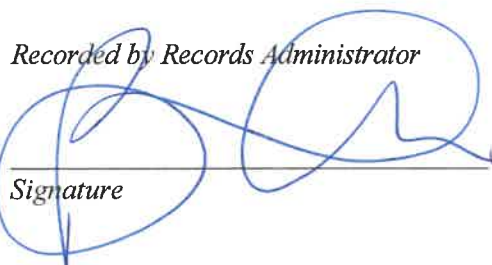
170  
171   
172 \_\_\_\_\_  
173 Signature  
174 Brian Lamb  
175 \_\_\_\_\_  
176 Printed Name

177  
178 Title:  
179  Chairman  
180  Vice Chairman

177  
178 Title:  
179  Secretary  
180  Assistant Secretary



Recorded by Records Administrator

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date